



WEST OXFORDSHIRE  
DISTRICT COUNCIL

AUDIT AND GOVERNANCE COMMITTEE WORK PROGRAMME  
1 JANUARY 2026 – 30 APRIL 2026

The Audit and Governance Committee responsible for monitoring the adequacy and effectiveness of the Council's governance arrangements. This includes overseeing the audit function, annual accounts and the work of the internal auditors, promoting and maintaining high standards of conduct of members and, through its Standards Sub-Committee, determining standards matters.

The Committee has the following powers under the Council's Constitution:

- To require the attendance of any Council officers and/or members in order to respond directly to any issue under consideration;
- To review any issues referred to it by the Chief Executive, other statutory officer or any Council body;
- To report and make recommendations to Council;
- To call expert witnesses from outside the Council to give advice on matters under review or discussion;
- The ability to raise issues at a meeting of the Executive; and
- The power to establish Sub-Committees.

This work programme sets out the expected business for meetings of the Audit and Governance Committee.

| Item                                                 | Meeting Date               | Lead Officer                                                                                       |
|------------------------------------------------------|----------------------------|----------------------------------------------------------------------------------------------------|
| <b>Thursday 22 January 2026</b>                      |                            |                                                                                                    |
| Internal Audit Progress Report                       | 22 Jan 2026                | Lucy Cater, Assistant Director SWAP<br>lucy.cater@publicagroup.uk                                  |
| Strategic Risk Register                              | 22 Jan 2026                | Cheryl Sloan, Assistant Director<br>cheryl.sloan@publicagroup.uk                                   |
| Code of Corporate Governance                         | 22 Jan 2026                | Cheryl Sloan, Assistant Director<br>cheryl.sloan@publicagroup.uk                                   |
| Budget Strategy Papers                               | 22 Jan 2026                | Georgina Dyer, Head of Finance<br>georgina.dyer@westoxon.gov.uk                                    |
| <b>Thursday 19 March 2026</b>                        |                            |                                                                                                    |
| Provisional member induction and training programme  | 19 Mar 2026                | Andrew Brown, Head of Democratic and Electoral Services<br>andrew.brown@westoxon.gov.uk            |
| Finance and Procedure Rules                          | 19 Mar 2026                | Andrea McCaskie, Director of Governance and Regulatory Services<br>andrea.mccaskie@westoxon.gov.uk |
| Audit and Governance Committee Annual Council Report | 19 Mar 2026<br>20 May 2026 | Mathew Taylor, Democratic Services Officer<br>Mathew.Taylor@Westoxon.gov.uk                        |
| Internal Audit Progress Report                       | 19 Mar 2026                | Lucy Cater, Assistant Director SWAP<br>lucy.cater@publicagroup.uk                                  |

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| Internal Audit Plan 2026/27                                | 19 Mar 2026 | Lucy Cater, Assistant Director SWAP<br>lucy.cater@publicagroup.uk                                   |
| External Audit Plan 2025/26                                | 19 Mar 2026 | Madhu Richards, Director of Finance<br>madhu.richards@westoxon.gov.uk                               |
| CFEU Update Report (RIPA and IPA annual update)            | 19 Mar 2026 | Emma Cathcart, Head of Service, Counter Fraud and<br>Enforcement Unit emma.cathcart@cotswold.gov.uk |
| Annual Governance Statement Action Plan for 2025/26 Update | 19 Mar 2026 | Cheryl Sloan, Assistant Director<br>cheryl.sloan@publicagroup.uk                                    |
| Quarter 3 Treasury Management Performance                  | 19 Mar 2026 | Madhu Richards, Director of Finance<br>madhu.richards@westoxon.gov.uk                               |